



## Terms and Conditions

Harlequins Theatre School recognises its responsibilities for child protection. The following rules must be observed in order to maintain these standards and comply with current regulations.

Terms and conditions:

All parents, volunteers and employees must make themselves familiar with the following policies:

- Harlequins Code of Conduct
- Harlequins Child Protection and Safeguarding Policy
- Harlequins Social Media Policy
- Harlequins Mental Health and Wellbeing policy

Children must be brought to class by a responsible adult and will not be released from classes until a responsible guardian collects them.

Students must arrive on time and be dressed in the relevant uniform

No spectators are permitted in any of our sessions.

Fees are calculated over the 36 weeks of the year we run classes and divided into 12 equal monthly payments.

The very first payment will be for 2 months meaning we always have a month in hand.

Notice to withdraw a child from any class must be sent by email to [info@harlequins-theatre.com](mailto:info@harlequins-theatre.com) before the 20<sup>th</sup> of the month. Your direct debit will then be stopped and students can continue coming for their notice period (The following 4 weeks)

Fees are not refundable under any circumstances.

If any classes are cancelled, we will make up the time on another date or online via Zoom.

After half a term your child will be required to wear a Harlequins T shirt.

Harlequins Theatre School accepts no responsibility for any accident or injury sustained to students not in a tutor led class. We do not accept responsibility for loss of money, clothing or personal items.

You consent to photographs being taken from time to time for publicity purposes and to receiving updates and promotions by email.

Photos or Videos taken from performances or rehearsals may not be posted online without permission from Harlequins.

You may not post photographs / videos that feature Harlequins' dancers other than your own online without the proven consent of their parent/guardian.

Identifying information of any featured minors – including names, ages, or location – must be removed when posting on social media.